

RTI Manual

Kalpna Chawla Government Medical College, Karnal (Haryana) India

S. No.	Description	Remarks
1	the particulars of its organisation, functions and duties;	Available in the About section of the organisational website
2	the powers and duties of its officers and employees;	(1) The Director is the Head of the Institute and is exercises such powers and discharge such functions as per Govt. rules. (2) The Director is Incharge of the administration of the Institute and is allocating duties to officers and employees of the Institute and exercise such supervision and executive control as are necessary. (3) For the proper administration of the Institute, the Director have powers to delegate any of his powers conferred on him to any officer of the Institute.
3	the procedure followed in the decision making process, including channels of supervision and accountability;	Under Director, Kalpna Chawla Government Medical College, Karnal
4	the norms set by it for the discharge of its functions;	As per Haryana Civil Services Rules, 2016
5	the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;	As per Haryana Civil Services Rules, 2016
6	a statement of the categories of documents that are held by it or under its control;	Academic Record in Dean Office, Office Administration Record in Establishment Branch, Medico legal Record in MS Office, etc.

7	the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof	As per Haryana Civil Services Rules, 2016
8	a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;	Committee Details are available in the News Section of the Website
9	a directory of its officers and employees;	Available in the news Section of the website
10	the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;	As per Govt. of Haryana norms
11	the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	Attached as Annexure 'B'
12	the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	Not Applicable
13	particulars of recipients of concessions, permits or authorisations granted by it;	Not Applicable

14	details in respect of the information, available to or held by it, reduced in an electronic form;	Academic Record, Office Administration Record, Medico legal Record, etc.
15	the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;	All Facilities available to the public and staff from 09:00 am to 04:00 pm. Library Facility is available to the Students, Faculty, Staff, etc.
16	the names, designations and other particulars of the Public Information Officers;	Name - Sh. Vikrant Chauhan Designation- Superintendent
17	such other information as may be prescribed; and thereafter update these publications every year;	Publications are available under each department & yearly publications are available in the news Section of the website.

BUDGET AVAILABILITY REPORT

Date: 28/09/2022

Treasury / Sub-Treasury : Karnal

Time: 02:21 PM

DDO Code/Name : 1203

Controller of Finance

Financial Year: 2022-23

Head of Account	Obj Code Description	Amount Allocated	Cumulative Expenditure	Balance Amount
2210-05-105-76-99-14-P-01-N-V	24 Material and Supply	150000000	31117782	118882218
Scheme Total:		150000000	31117782	118882218
2210-05-105-78-51-14-P-01-N-V	01 Salary	760000000	228518011	531481989
2210-05-105-78-51-14-P-01-N-V	02 Wages	1900000	149566	1750434
2210-05-105-78-51-14-P-01-N-V	03 Dearness Allowances	233600000	71680801	161919199
2210-05-105-78-51-14-P-01-N-V	04 Travel Expenses	3000000	236790	2763210
2210-05-105-78-51-14-P-01-N-V	05 Office Expenses	15000000	5314095	9685905
2210-05-105-78-51-14-P-01-N-V	07 Publications	10000000	0	10000000
2210-05-105-78-51-14-P-01-N-V	12 Scholarships and Stipends	20000000	9336495	10663505
2210-05-105-78-51-14-P-01-N-V	13 Hospitality/Entertainment Expenses	500000	104877	395123
2210-05-105-78-51-14-P-01-N-V	18 Maintenance	70000000	17567833	52432167
2210-05-105-78-51-14-P-01-N-V	21 Motor Vehicle	10000000	165870	9834130
2210-05-105-78-51-14-P-01-N-V	24 Material and Supply	50000000	24560397	25439603
2210-05-105-78-51-14-P-01-N-V	33 Professional and Special Services	5000000	1404967	3595033
2210-05-105-78-51-14-P-01-N-V	45 P.O.L	3000000	937582	2062418
2210-05-105-78-51-14-P-01-N-V	47 Stores and Equipment	150000000	0	150000000
2210-05-105-78-51-14-P-01-N-V	67 Medical Reimbursement	5000000	1140541	3859459
2210-05-105-78-51-14-P-01-N-V	69 Contractual Service	200000000	107585030	92414970
2210-05-105-78-51-14-P-01-N-V	70 Leave Travel Concession	20000000	8991400	11008600
2210-05-105-78-51-14-P-01-N-V	79 Ex-Gratia	2000000	583860	1416140
2210-05-105-78-51-14-P-01-N-V	85 Research and Development	20000000	27140	19972860
2210-05-105-78-51-14-P-01-N-V	88 Computerisation (IT)	1000000	308060	691940
2210-05-105-78-51-14-P-01-N-V	92 Energy Charges	70000000	40305130	29694870
Scheme Total:		1650000000	518918445	1131081555
4210-03-105-96-51-14-P-01-N-V	16 Major Works	500000000	469909	499530091
Scheme Total:		500000000	469909	499530091


 29/9/22
 Senior Accounts Officer
 Kalpana Chawla Govt. Medical College
 KARNAL