

FAQ's

Q. No. 1: What is the process of online allotment?

Ans:

- a) Main Counseling Registration including payment
- b) Exercising of Choices and Locking of choices
- c) Process of Seat Allotment – 1st Round
- d) Round 1 Result allocation
- e) Payment of tuition fee online.
- f) Document verification.
- g) Reporting at the allotted Medical/Dental College against 1st Round (free entry/exit option available).
- h) Publication of net vacant seats
- i) Registration & Fresh Choice submission by eligible candidates for 2nd Round (not required by already registered candidates).
- j) Process of Seat Allotment – 2nd Round (exit with forfeiture of security amount option available).
- k) Round 2 Result allocation.
- l) Payment of tuition fee online.
- m) Document verification.
- n) Reporting at the allotted Medical/Dental Colleges/Institutions against 2nd Round (candidates once joined the allotted seat against 2nd Round are not allowed to vacate the seat).

Q. No. 2: What is All India Rank (AIR)?

Ans: All India Rank (AIR) is over all AIPMT, as given by NTA, is based on rank among the successful candidates, of NEET UG on All India basis.

Q. No. 3: Whether the candidates having All India Rank (AIR) / All India Quota Rank called for State Counseling, are eligible for counseling anywhere?

Ans: Candidates declared Qualified/Eligible for Undergraduate Seats (MBBS/BDS) only will be eligible for online allotment process for State Quota Seats, which is conducted by the State.

Q. No. 4: What is free exit for 1st Round mean?

Ans: Free exit for 1st Round means if a candidate allotted a seat in 1st Round and even if candidate does not report/join the allotted college he would not be penalized and eligible for subsequent rounds.

Q. No. 5: What does exit with forfeiture mean in 2nd round of counselling?

Ans: Exit with forfeiture means if a candidate allotted a seat in 2nd round of counseling and does not want to join the allotted seat he can still exit with forfeiture (losing security amount deposited) and once candidate joined the allotted seat would not be eligible for resigning/surrender of joined seat.

Q. No.6: When will online allotment process for the current year start?

Ans: Online allotment process will start on date as per counseling schedule available on <https://uhsrugcounselling.com> website.

Q. No. 7: What is the date for commencement of MBBS/BDS session for current year?

Ans: As per revised erstwhile MCI and NMC schedule for admission approved by the Hon'ble Supreme Court, the session of MBBS/BDS course will commence as per Schedule for admission for MBBS Course notified by the MCI.

Q. No. 8: Do I have to report to any counseling centre for registration or choice filling?

Ans: No. Online registration and choice filling can be done from place of convenience (including from home) using internet.

Q. No. 9: Do I require any documents to get registered online?

Ans: You will be required to fill up some of the information that you have given on your application form, and upload the documents as per the eligibility.

IMPORTANT

Please keep information that you have furnished on application form confidential, and do not share with anybody as to register for online allotment process and submit choice you need that information. If somebody else uses that information, he/she can misuse your online registration and prevent you from taking part in online allotment process. Keep print out of application form ready for reference with you.

Q. No. 10: How do I get password for logging in?

Ans: During the process of online registration you will generate password as per password policy, which will be shown to you when you register and create password. Candidates are advised to keep the password that they have created, confidential to them till the end of the counseling/admission process. You can change the password after creating. Password is very important for participating in online allotment process. Sharing of password can result in its misuse by somebody else, leading to even exclusion of genuine candidate from online allotment process.

Please also remember your password till end of admission process; otherwise you will not be able to participate in counseling/admission process.

Q. No. 11: How much time will I be given to join the allotted college?

Ans: Candidates allotted seats will be required to join the allotted college/course within stipulated time which is mentioned in counseling schedule. However, candidates are advised to join as early as possible and not to wait for last day of joining. In some of the colleges/universities time is required to complete admission formalities. Therefore, candidates are advised to contact allotted college immediately after declaration of result of counseling allotment process, to know the details. If candidate fails to join the allotted Medical/Dental College within stipulated time, then the allotted seat will be cancelled.

Please note that under no circumstances date of joining can be extended.

Q. No. 12: What documents are required at the time of Joining/ Reporting in allotted Medical / Dental College?

Ans: Original documents (along with attested photocopies of documents) for admission to undergraduate medical courses for admission to 15% of total seats on All-India basis required at the time of joining in allotted Medical / Dental College are as mentioned below.

All documents must be produced in original as per Govt. Notification along with two sets of self attested photocopies.

- a) Matriculation/High School Certificate (10th).
- b) 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Sheet.
- c) Character Certificate issued by the school/institute last attended.
- d) Resident Certificate issued by competent authority of the State Government (if applicable).
- e) Caste Certificate issued by competent authority of the State Government (if applicable).
- f) Certificate with respect to Benchmark Disabilities issued by the designated centres/PGIMS, Rohtak.
- g) Certificate of Dependent of Freedom Fighters issued by competent authority of the State Government (if applicable).
- h) Certificate of issued by Zila Sainik Board mentioning priority (if applicable).
- i) Income Certificate (for BC Category students) issued by competent authority of the State Government (if applicable) as per Performa.

- j) Income Certificate as per Annexure X for BC Category candidates issued by competent Revenue authority of the State Government.
- k) Affidavit to show Minority status (if applicable) as per Performa.
- l) Print out of Online Application form.
- m) NEET Card, NEET Score Card & Provisional Allotment letter.
- n) Proof of identification Aadhaar card / PAN Card / Driving license /Passport / Voter ID/Ration Card (any two).
- o) Four passport size photographs against white background (preferably the same photograph used in NEET form).

Documents must be produced in original as per Govt. Notification NRI/OCI/PIO.

- 1 Passport.
- 2 Documentary evidence of NRI/OCI/PIO as per Govt. of India instructions issued from time to time.
- 3 Certificate (If applicable).
- 4 Sponsorship affidavit, stating that sponsorer is ready to bear the expenses for the whole duration of study (If applicable).
- 5 Relationship affidavit (Relation of candidate with sponsorer) if applicable.
- 6 Proof of NRE/NRI Bank Account detail.

X SC Certificate issued by the competent authority (in the standard format as specified in the notification.

- (b) BCA/BCB certificate issued by the competent authority. The candidates should not belong to Creamy Layer to claim BC reservation benefit. The BCA/BCB Certificate must be in the standard format as mentioned in Govt. Of Haryana, Government Medical Education & Research Department Notification No. 16/17/2019-6HB-IV The 29 October, 2020.
- (c) Disability Certificate issued from a duly constituted and authorized Medical Board for 21 Benchmark Disabilities as per the Rights of Persons with Disability Act 2016 (RPWD Act, 2016). (Please see clause 10.1 of Information Bulletin of AIPMT/NEET for admission to MBBS/BDS Courses, published by Central Board of Secondary Education (NTA) for details) or Medical Board from PGIMS, Rohtak. No other PWD certificate, issued by any other Authority/Hospital will be entertained.

Q. No. 13: What are the instructions regarding BC, SC, and PWD certificates?

Ans: Refer to Government of Haryana notification.

Q. No. 14: From where can I obtain Physical Handicap/Disability PWD Certificate?

Ans: The qualified Physically Handicapped PWD candidates having any of the 21 Benchmark Disabilities as per the RPWD Act,2016 should get themselves examined and certified at one of the under mentioned Disability Assessment Boards, constituted at the four metro-cities:

- i. Vardhman Mahavir Medical College & Safdarjang Hospital, New Delhi
- ii. All India Institute of Physical Medicine and Rehabilitation (for Locomotor Disability only), Mumbai
- iii. Institute of Post Graduate Medical Education & Research, Kolkata

- iv. Madras Medical College, Chennai
 - v. Grant Government Medical College, J.J. Hospital Compound, Mumbai
 - vi. Goa Medical College, Goa
 - vii. Government Medical College, Thiruvananthapuram, Kerala
 - viii. SMS Medical College, Jaipur, Rajasthan
 - ix. Govt. Medical College and Hospital, Sector32, Chandigarh
 - x. Govt. Medical College, Agartala, State Disability Board, Agartala, Tripura
 - xi. Institute of Medical Sciences, Banaras Hindu University, Varanasi, Uttar Pradesh
- XII. Medical Board constituted by PGIMS, Rohtak

Q. No. 15: Is it necessary to join allotted Medical/Dental College of Round 1 to get chance to participate in Round 2?

Ans: No candidates need not report or join the allotted college of Round 1 since there is free exit. However if they want to hold the Round 1 seat they can join the college of Round 1 and give up gradation willingness for Round 2.

Q. No. 16: If a candidate does not report at the allotted college during Round 2 whether he has to register again for Mop up round?

Ans:- Candidate security amount will be forfeited but he need not register fresh in Mop Up.

Q. No. 17: If some new Under-graduate seats are created / started (increase in UG seats or in new medical/Dental colleges) after start of online counseling, will these be included and when?

Ans: Newly created/sanctioned seats that could not be included in first round due to non-reporting / late reporting/ reporting after start of first round of online allotment process, will be included in second round (Round-2) on receiving information from participating Medical / Dental Colleges before the start of second round (publication of the seat matrix).

Q. No. 18: Who are eligible for 2nd Round of allotment?

Ans: Candidates eligible for seat allotment in 2nd round would be from one of the following groups:

Group-I: Registered candidates who did not get any seat allotment in the 1st round.

Group-II: Registered candidates who have secured seat under reserved quota & whose 1st round of allotted seat got cancelled during the document verification on reporting for admission will be considered for allotment of seat in the next round of seat allotment, subject to availability of seat in respective category.

Group-III: Candidates who have reported at allotted institute during 1st round of allotment and submitted willingness for second round up-gradation as Yes.

Group- IV: Candidates who have been allotted a seat but Not Joined.

Group V: Candidates who have resigned from the allotted seat of first round at college.

Q. No. 19: Who are not eligible for 2nd Round of allotment?

Ans (a) Candidate who has become non eligible due to having inadequate documents as per Eligibility Criteria. **(b)** Who have not registered in Round 1 or Round 2.

Q. No. 20: Can a candidate participate in second round without submitting fresh choices (based on choices submitted before round-1)?

Ans: Fresh choice submission by eligible candidates, as mentioned above is necessary for consideration for seat allotment during round-2. If candidate does not submit fresh choice(s) during choice filling period, the candidate will not be considered for allotment of seat during Round- 2 and will retain the already allotted (joined) seat, if any.

Q. No. 21: Do I have to fill in choice of College/Course to participate in second round of online allotment process?

Ans: Yes. All candidates who desire to take part in second round will have to submit fresh choices before second round.

Q. No. 22: After I join Second Round of Counseling can I leave/ Resign State Quota/ Private College seat?

Ans: Once you join second round seat, you will not be allowed to vacate from allotted 2nd round seat as per direction by Hon'ble supreme court in WP(C) (267/2017) dated 09/05/2017. However if you are allotted a seat in Second Round you can Exit with Forfeiture of security amount.

Q. No. 23: If I give consent for up-gradation of my choice during second round and if my choice is allotted, is it necessary to join at college allotted during second round? Or in case I change my decision of upgrading choice, can I continue study in college allotted through first round of allotment?

Ans: In case candidate is allotted seat during the second round of allotment process, the seat allotted during the first round will be automatically cancelled immediately (and allotted to somebody else) and candidate will have to join the college/seat allotted during second round. If a candidate does not join the college/seat allotted during the second round, within stipulated period, he will forfeit his fee and will have to register again to participate in Mop Up Round.

Q. No 24: If I give option to participate in second round at the time of joining college from first round allotment, but later change my decision and want to continue study at already allotted Medical /Dental College, what is the procedure to avoid change (cancellation) of already allotted college/seat?

Ans: If a candidate does not submit fresh choice(s) during the choice submission period before the second round of counseling, such a candidate will retain the already allotted seat. If candidate is not allotted any seat from the submitted choices during the round-2, then also the candidate will retain her/his earlier allotted seat.

Q. No. 25: What about / fee structure / course duration / bond amount/rendering of service in rural /other conditions applicable in various Colleges.

Ans: Refer to Govt. of Haryana Government Medical Education and research Department notification No. 16/17/2019-6HB-IV The 29th October, 2020 and public notices issued from time to time.

Q. No. 26: How and when I had to make the payment?

Ans: After registering for fresh registration, payment page appears automatically. Candidate can do online payment by Net Banking / credit card/ debit card. RTGS, NEFT. Only after the successful payment candidate proceed for choice filling.

Q. No. 27: How to use registration and Choice filling form on website?

Ans: Candidates will have to log on to website <https://uhsrugcounselling.com> (which will be operational shortly) to get registered and then fill in choices. Please study counseling scheme carefully. It is advised that after going through the list of seats available, a tentative list may be prepared first as per your preference of colleges, before attempting to fill choices on-line. Candidates are advised to read and understand user manual for the candidates carefully before registration.

Q. No. 28: Is there any medical college which admits only Girls.

Ans: Yes, at present there are one medical college exclusively for Girls, BPS Govt. Medical College, Sonapat.

Q. No. 29: Difficulty in login, what may be the problem(s)?

Ans: Follow the instructions about use of browser, use of same spellings, same format of date as in application form submitted to NTA, New Delhi. The internet connection should be uninterrupted. If internet connection interruption takes place, the IP address which is being monitored by the Counseling Software, will change and session expired message will be displayed. In such case, please try to login from other computer having uninterrupted internet connection from which other candidate(s) has logged in successfully, if possible.

Q No. 30: I have difficulty in creating Password, what may be the problem(s)?

Ans: Creation of password should be as per password policy. Please follow the password policy. Please use the internet browser as suggested in user manual, as it is difficult to login from some of the other browsers. While creating password avoid using Caps Lock key, instead of Caps Lock key, use shift key.

Q. No. 31: When I try to login for choice filling/ submission, it say wrong roll number/ password, what may be the problem(s)?

Ans: This can happen if login Id typed is incorrect or password typed is incorrect. Password is case sensitive, therefore use password which was created by user exactly same as typed while creating. In case password is forgotten, try to retrieve password as per instructions.

Q. No. 32: What are the guidelines for fresh choice filling before second round of online allotment process?

Ans: Please remember that if any seat is allotted (in round-2) from the choice filled in by the candidate before 2nd Round of Counseling, the seat allotted during 1st round will be automatically cancelled. Therefore, the candidates are advised to fill in choice carefully for seats which are of higher preference than the earlier allotted seat. Candidates are not required to fill up seat which is already allotted to them (already joined), in their choices during Round-2.

Q. No. 33: Can I modify my choices during the period of “Exercising of Choices and Locking” (during first round) and “Fresh Choice submission and locking for 2nd Round”.

Ans: Yes, you can modify, add or delete your choices during this period, before you lock your choices. But once you lock your Choices then you cannot modify after due date.

Q. No. 34: If I do not lock my choices up to 11:59 PM of the last date of locking, what will happen to my choices?

Ans: The choices submitted and saved by you will be locked by the system at 11:59 PM of the last date of locking.

Q. No.35: If I opt to participate in second round of counseling whether my allotted seat (of first round) will be cancelled?

Ans: In case you are not allotted any seat in the second round, you will retain earlier allotted seat. However on allotment of a seat in second round, the earlier allotted seat will automatically be cancelled and allotted to another candidate. Therefore, you are advised to fill in only higher choices or any other choice which you prefer over the earlier allotted seat, for second round.

Q. No. 36: If I lock my choices and later I want to modify/ edit my choices, is that be possible?

Ans: yes, till the last date of editing.

Q. No. 37:- What is the procedure for Mop Up Round Counseling?

Ans. The net vacant seats due to non joining, non reporting of Round 2 will be published in the seat matrix. Refer to public notice regularly for updates.

Q. No. 38- Who will be eligible for Mop Up Round?

Ans. The Following categories of candidates are eligible for Mop Up Round

- a) Candidates who are registering for the first time.
- b) Candidates who have registered but not been allotted a seat in Round I & Round II.
- c) All eligible/negotiated candidates except those who are holding a seat of Round I or Round II.

Q. No. 39:- What are the various fee to be paid at the time if registration?

Ans:- As per Govt. of Haryana Government Medical Education and research Department Notification No. 16/17/2019-6HB-IV the 29th October, 2020 and amendments.

Q. No. 40:- In what condition security amount will be forfeited?

Ans:- The security fee will be forfeited if the candidate who has been allotted a seat in the second Round and Mop Up Round of DGHS does not join the respective institution during the second round / Mop Up round. Also the security amount will be forfeited in case the candidate gives wrong information at the time of registration on the basis of which a seat may be allotted and later cancelled by the Admission Authorities at the time of reporting.

Q. No. 41:- I have registered for Round 1. Should I register again for Round 2 & Mop Up Round?

Ans. No, only those candidates who have not registered in Round I need to register.

Q. No. 42: Who are eligible for “Exit with Forfeiture” option?

Ans. Candidate who has been allotted a seat in Round II but does not report at the college may Exit with Forfeiture. (i.e. The refundable security amount will not be refunded in such a case).

Q. No. 43: Who are eligible for NRI Category?

Ans. Govt. of Haryana Government Medical Education and research department Notification No. 16/17/2019-6HB-IV The 29th October, 2020 (Under point No. 13) and amendments

Q. No. 44: When will the Refundable security amount be refunded if I am eligible as per Refund Policy?

Ans. Refund will be initiated only after completion of all rounds of Counseling.